

## HOW TO – Send a secure message to APCI FCU through APCIRCUIT®

APCIRCUIT is the main system of our APCI eCU suite of electronic banking services.

1. Visit [apcfcu.com](http://apcfcu.com) and enter your APCIRCUIT ID and click “Continue.” Follow the prompts to complete the login process.



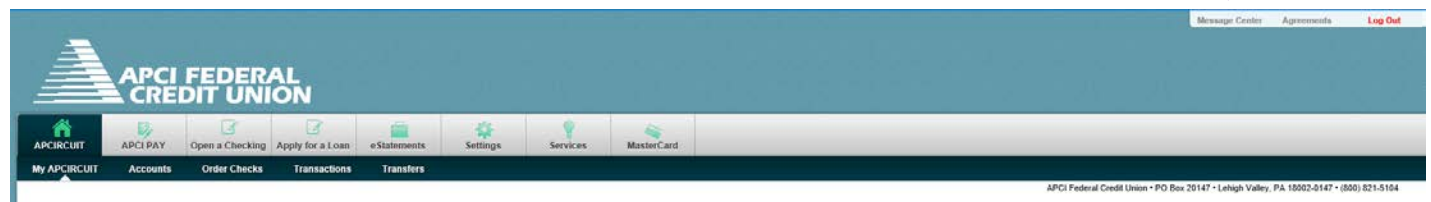
Not a User? [Enroll Now!](#)  
[Forgot Password?](#)

Enter APCIRCUIT ID

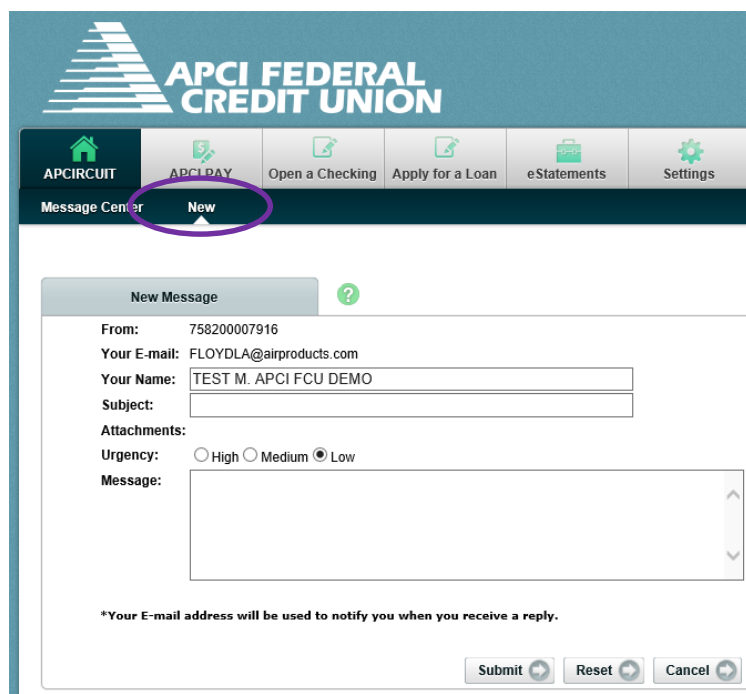
Continue

REMOTE CREDIT UNION  
**APCIRCUIT**  
INTERNET TELLER

2. Click the “Message Center” option at the top right corner of the APCIRCUIT Home page.



3. Select “New” from the navigation bar to open a New Message Window Box.



The screenshot shows the "New Message" window. The "New" button in the navigation bar is circled in purple. The window contains the following fields:

**New Message** ?

From: 758200007916

Your E-mail: FLOYDLA@airproducts.com

Your Name:

Subject:

Attachments:

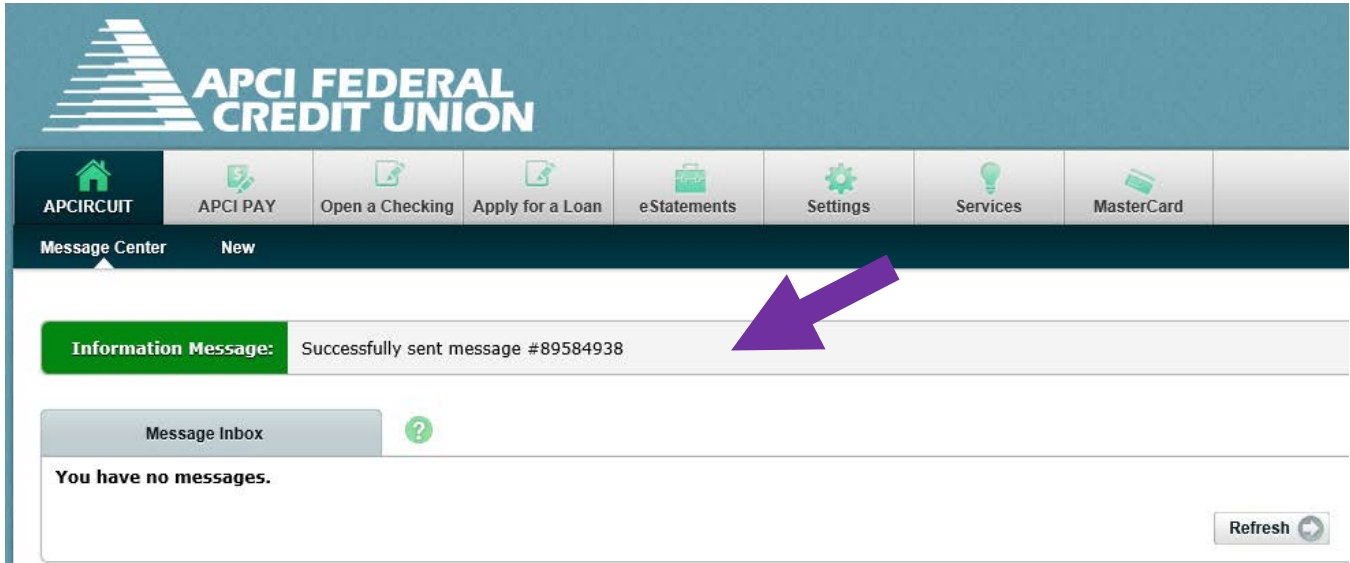
Urgency:  High  Medium  Low

Message:

\*Your E-mail address will be used to notify you when you receive a reply.

Submit Reset Cancel

4. Enter your message information and click the "Submit" button.
5. You will receive a confirmation message and number confirming that your message was successfully sent to APCI FCU.
6. Please note your email address on file will be used to notify you when you receive a reply message.



7. You can also access the Message Widget on the APCIRCUIT Home page to Send a Message to APCI FCU.

