

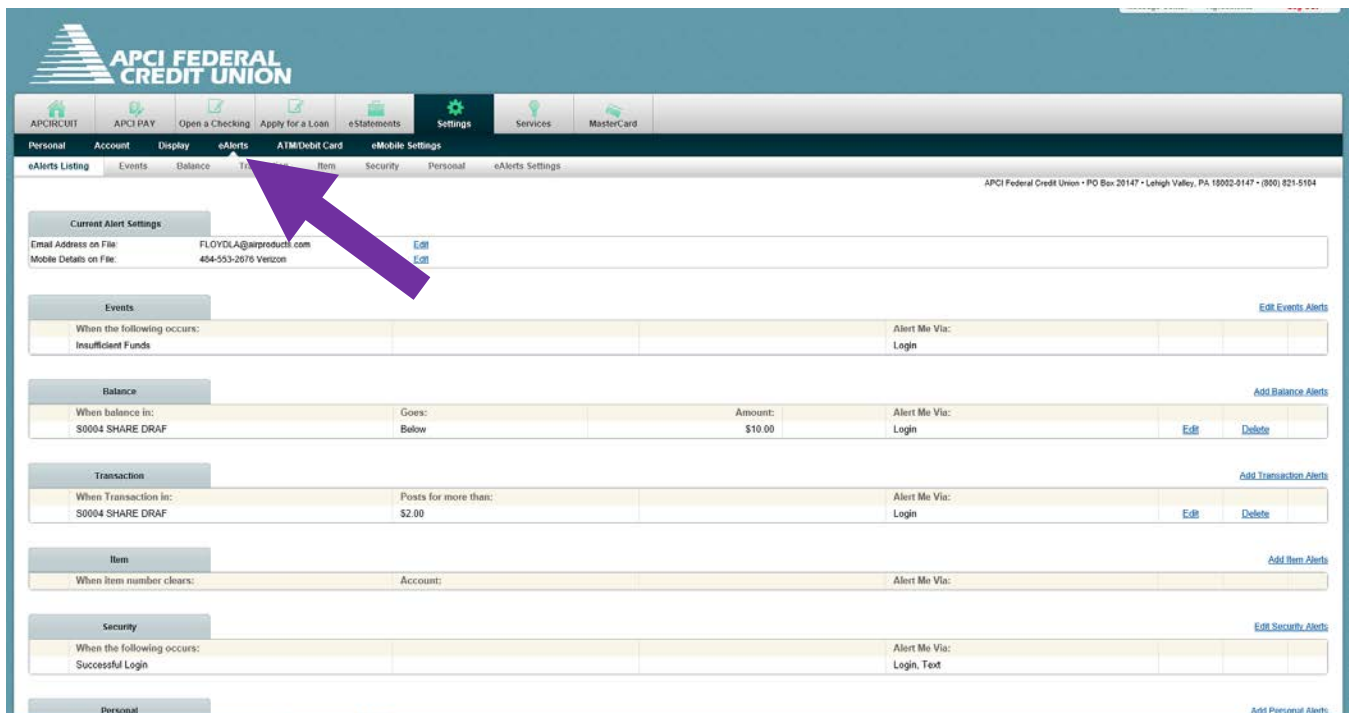
HOW TO – Setup APCI eAlerts within APCIRCUIT®

APCIRCUIT is the main system of our APCI eCU suite of electronic banking services.

1. Visit apcfcu.com and enter your APCIRCUIT ID and click “Continue.” Follow the prompts to complete the login process.



2. Click the “Settings” tab then select “eAlerts” to view the eAlerts Listing page. You can view any existing alerts currently set up, update your Current Alerts Settings information and edit, delete or add existing alerts.



APCI Federal Credit Union • PO Box 20147 • Lehigh Valley, PA 18002-0147 • (800) 821-5104

Current Alert Settings

Email Address on File: FLOYDLA@arproducts.com [Edit](#)

Mobile Details on File: 454-553-2676 Verizon [Edit](#)

Events [Edit Events Alerts](#)

When the following occurs:				Alert Me Via:		
Insufficient Funds				Login		

Balance [Add Balance Alerts](#)

When balance is:	Goes:	Amount:	Alert Me Via:		
S0004 SHARE DRAF	Below	\$10.00	Login	Edit	Delete

Transaction [Add Transaction Alerts](#)

When Transaction is:	Posts for more than:	Alert Me Via:		
S0004 SHARE DRAF	\$2.00	Login	Edit	Delete

Item [Add Item Alerts](#)

When item number clears:	Account:	Alert Me Via:		

Security [Edit Security Alerts](#)

When the following occurs:	Alert Me Via:		
Successful Login	Login, Text		

Personal [Add Personal Alerts](#)

3. The types of eAlerts available include Event Alerts, Balance Alerts, Transaction Alerts, Item Alerts, Security Alerts and Personal Alerts.

- To set up an Event Alert,** click the “Events” tab, select the event you would like to receive the alert for and then click in the Alert Type box to indicate if you would like to receive your Event Alert at the time you log in to APCIRCUIT or via Email or Text. Event Alert types include Maturing Certificate, Expired Transfer, Insufficient Funds, Mailing Address Change, Expiring Transfer, Failed Transfer and Loan Payment Due. Click the “Continue” button to complete your Event Alert setup.

APCI FEDERAL CREDIT UNION

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Personal Account Display eAlerts ATM/Debit Card eMobile Settings

eAlerts Listing Events Balance Transaction Item Security Personal eAlerts Settings

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Events

Alert Type:	When the following occurs:	Alert Type:	When the following occurs:
<input type="checkbox"/> Login <input type="checkbox"/> Email <input type="checkbox"/> Text	Maturing Certificate	<input type="checkbox"/> Login <input type="checkbox"/> Email <input type="checkbox"/> Text	Expiring Transfer
<input type="checkbox"/> Login <input type="checkbox"/> Email <input type="checkbox"/> Text	Expired Transfer	<input type="checkbox"/> Login <input type="checkbox"/> Email <input type="checkbox"/> Text	Failed Transfer
<input checked="" type="checkbox"/> Login <input type="checkbox"/> Email <input type="checkbox"/> Text	Insufficient Funds	<input type="checkbox"/> Login <input type="checkbox"/> Email <input type="checkbox"/> Text	Loan Payment Due
<input type="checkbox"/> Login <input type="checkbox"/> Email <input type="checkbox"/> Text	Mailing Address Change		

Continue Cancel

- To set up a Balance Alert,** click the “Balance” tab, select the Account you would like to receive a Balance Alert for, select above or below a specific dollar amount to trigger the alert and select how you would like to be alerted (at APCIRCUIT login, via email or text). Click the “Continue” button to complete your Balance Alert setup.

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Balance

Account: S0001 PRIMARY SH

Above/Below: Balance Above

Amount: .

Alert me: Login Email Text

Continue Cancel

6. To set up a Transaction Alert, click the “Transaction” tab, select the Account you would like to receive a Transaction Alert for, enter the debit amount posted to trigger the alert and select how you would like to be alerted (at APCIRCUIT login, via email or text). Click the “Continue” button to complete your Transaction Alert setup.

The screenshot shows the APCIRCUIT website interface. The top navigation bar includes the APCIRCUIT logo and several service icons: APCIRCUIT, APCIRCUIT PAY, Open a Checking, Apply for a Loan, eStatements, Settings, Services, and MasterCard. Below this is a secondary navigation bar with categories: Personal, Account, Display, eAlerts, ATM/Debit Card, and eMobile Settings. Under the eAlerts category, the 'Transaction' tab is highlighted with a purple circle. The main content area has a 'Transaction' sub-header. The form fields include: 'When a debit transaction in:' with a dropdown menu set to 'S0001 PRIMARY SH'; 'Is posted for an amount over:' with two input fields for dollars and cents; 'Alert me:' with checkboxes for 'Login', 'Email', and 'Text'; and 'Continue' and 'Cancel' buttons at the bottom right.

7. To setup an Item Alert, click the “Item” tab, enter the Item number you would like to receive an Item Alert for, select the account it will clear from and select how you would like to be alerted (at APCIRCUIT login, via email or text). Click the “Continue” button to complete your Item Alert setup.

The screenshot shows the APCIRCUIT website interface. The top navigation bar is identical to the previous screenshot. In the secondary navigation bar, the 'Item' tab under the eAlerts category is highlighted with a purple circle. The main content area has an 'Item' sub-header. The form fields include: 'If Item Number:' with an input field; 'Clears Account' with a dropdown menu set to 'S0001 PRIMARY SH'; 'Alert me:' with checkboxes for 'Login', 'Email', and 'Text'; and 'Continue' and 'Cancel' buttons at the bottom right.

8. To setup a Security Alert, click the “Security” tab, select which security alert option(s) (Invalid Login, ID Change, Successful Login, Password Change) you would like to receive and select how you would like to be alerted (at APCIRCUIT login, via email or text). Click the “Continue” button to complete your Security Alert setup.

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Security

Alert Type: Login Email Text

When the following occurs: Invalid Login ID Change

Alert Type: Login Email Text

When the following occurs: Successful Login Password Change

Continue Cancel

9. To setup a Personal Alert, click the Personal Alert tab, select the date you would like to be notified, enter your Alert Message and choose how you would like to be notified (at APCIRCUIT login, via email or text). Click the “Continue” button to complete your Personal Alert setup.

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Personal Account Display eAlerts ATM/Debit Card eMobile Settings

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Personal

Date:

Alert Message:

Alert me: Login Email Text

Continue Cancel