

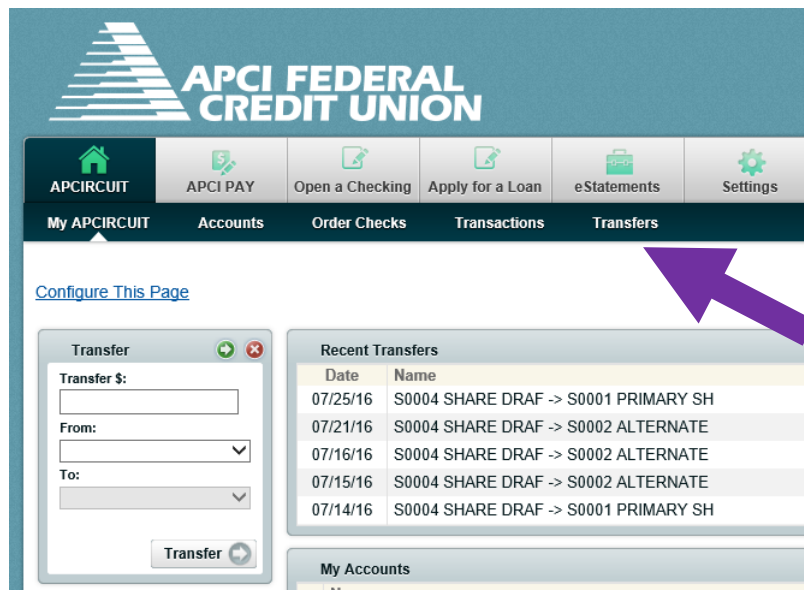
## HOW TO – Setup Transfers between your accounts within APCIRCUIT®

APCIRCUIT is the main system of our APCI eCU suite of electronic banking services.

1. Visit [apcifu.com](http://apcifu.com) and enter your APCIRCUIT ID and click “Continue.” Follow the prompts to complete the login process.



2. Select the “Transfers” tab from the navigation bar.



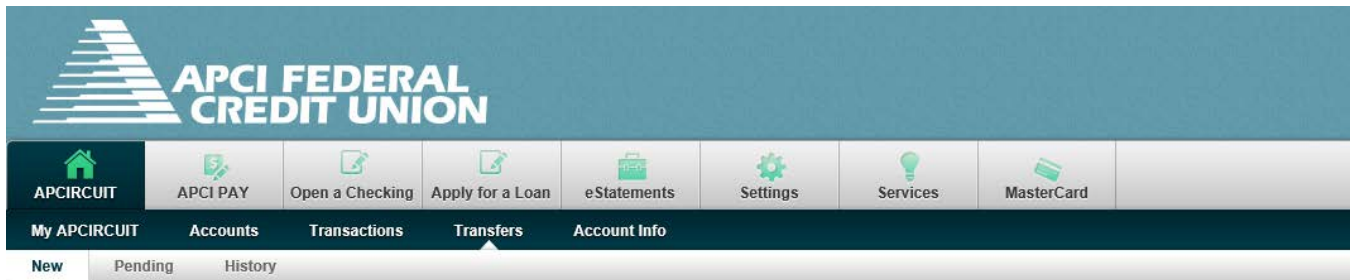
3. **A New Transfer box will open.** Select your account transfer preferences, enter the transfer amount, select the frequency options (one time, weekly, bi-weekly, semi-monthly or monthly), enter the transfer date and complete the optional transfer memo option if you choose.

The screenshot shows the 'New Transfer' form in the APCI Federal Credit Union online banking interface. The form includes the following fields and options:

- Transfer funds from \***: S0001 PRIMARY SH (Available Funds: \$16.34)
- Transfer funds to \***: Select one...
- Payment options**: None
- Transfer amount \***: [Empty text box]
- Frequency \***: One Time
- Transfer Date \***: 07/26/2016
- Transfer Memo**: [Empty text box]

A 'Submit' button is located at the bottom right of the form. A note at the bottom states: "NOTE: The transfer memo is only saved when Frequency = One Time and Transfer Date = today's date."

4. **Click the "Submit" button to review your transfer details.** To process your transfer, click the "Confirm" button. To edit your transfer information, click the "Edit" button. To cancel your transfer, click the "Cancel" button.

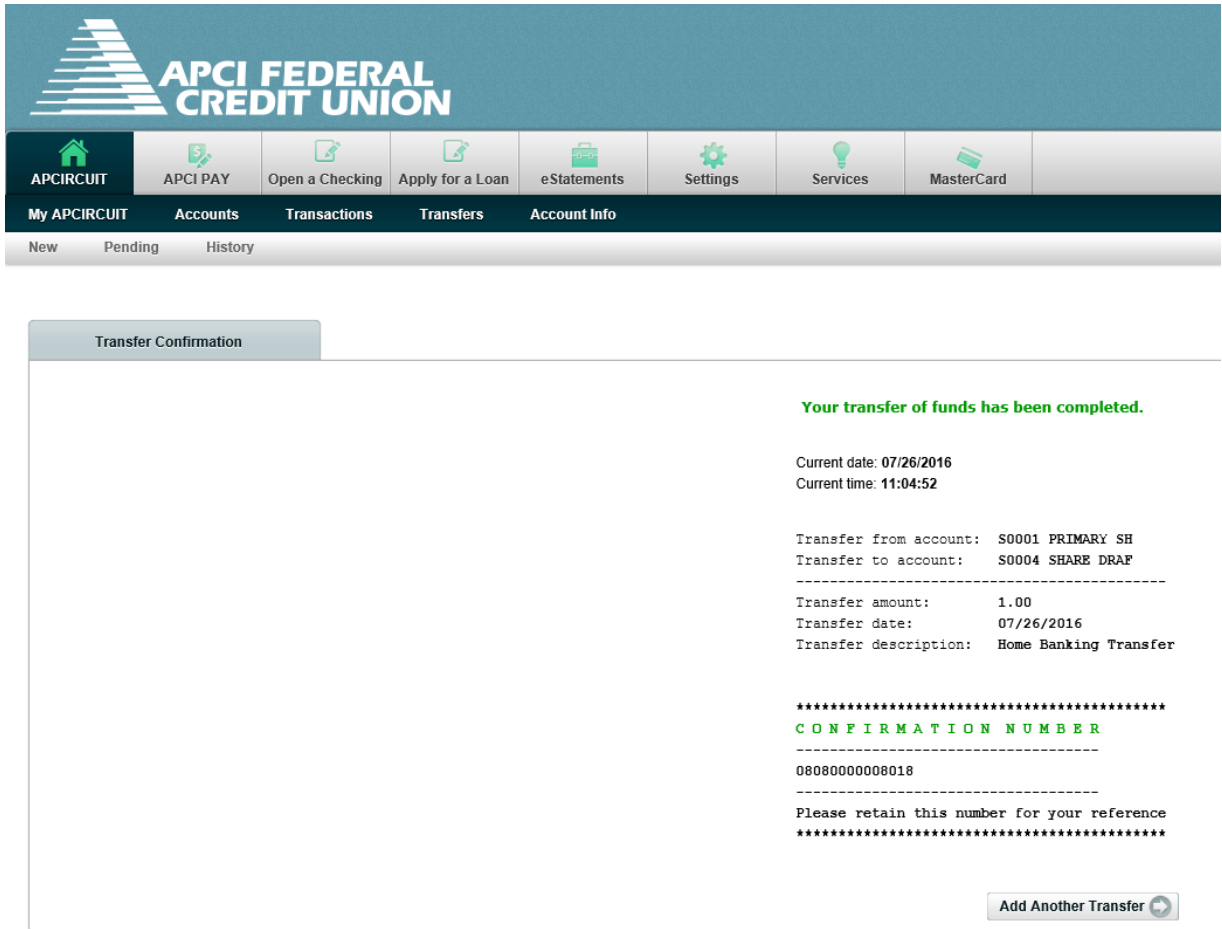


The screenshot shows the 'Review Transfer' form, which displays the details of the transfer being processed:

- Transfer funds from**: S0001 PRIMARY SH
- Transfer funds to**: S0004 SHARE DRAF
- Payment options**: None
- Transfer amount**: \$1.00
- Frequency**: One Time
- Transfer Date**: 07/26/2016

At the bottom right of the form, there are three buttons: 'Cancel', 'Edit', and 'Confirm'.

- After clicking the “Confirm” button, a Transfer Confirmation will appear with your Account Transfer details. To process another transfer, click the “Add Another Transfer” button.



- You can also complete a Transfer using the Transfer Widget box if you have it setup to appear on your APCIRCUI Home Page. Enter the transfer amount, select the accounts to transfer within and click the “Transfer” button.



7. A Transfer Processed Successfully message will appear at the top of the APCIRCUIT page along with a Confirmation number for your reference.

The screenshot displays the APCIRCUIT web interface. At the top left is the APCI FEDERAL CREDIT UNION logo. Below it is a navigation bar with icons for APCIRCUIT, APCI PAY, Open a Checking, Apply for a Loan, eStatements, Settings, Services, and MasterCard. A secondary navigation bar shows 'My APCIRCUIT' with sub-links for Accounts, Order Checks, Transactions, and Transfers. A confirmation message is displayed: 'Transfer Processed Successfully: A transfer of \$1.00 from S0001 PRIMARY SH to S0004 SHARE DRAF has been made. Confirmation number: 08080000008020.' Below this is a 'Configure This Page' link. At the bottom, there are two panels: 'Transfer' with a 'Transfer \$:' input field, and 'Recent Transfers' which contains a table with one entry.

Date	Name	Amount	View
07/26/16	S0001 PRIMARY SH -> S0004 SHARE DRAF	\$1.00	<a href="#">View</a>