

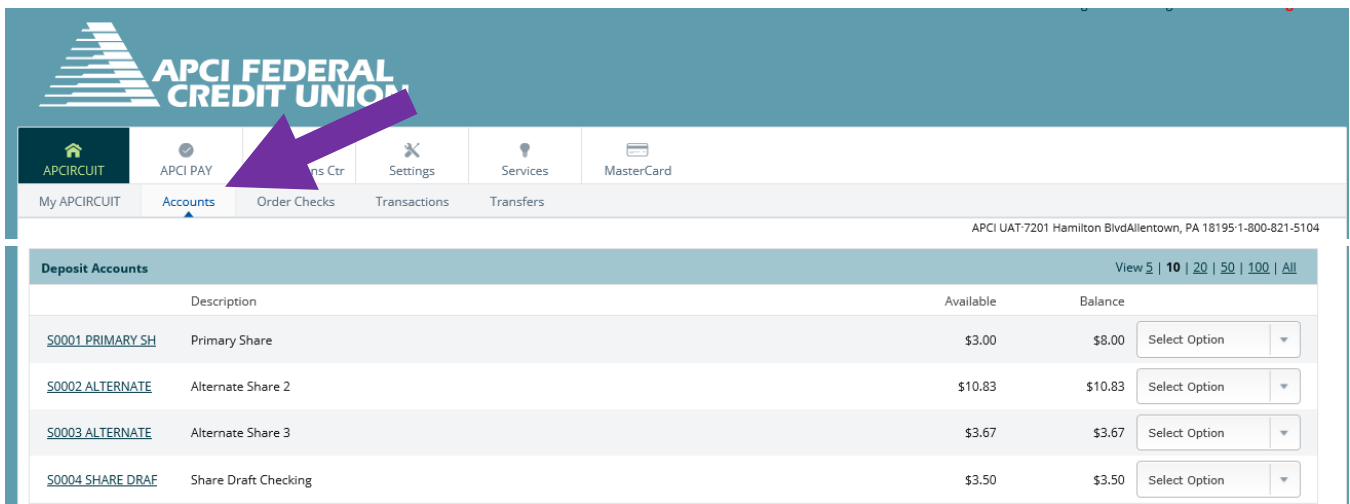
## HOW TO – View a summary of your current account information within APCIRCUIT®

APCIRCUIT is the main system of our APCI eCU suite of electronic banking services.

1. Visit [apcfcu.com](http://apcfcu.com) and enter your APCIRCUIT ID and click “Continue.” Follow the prompts to complete the login process.

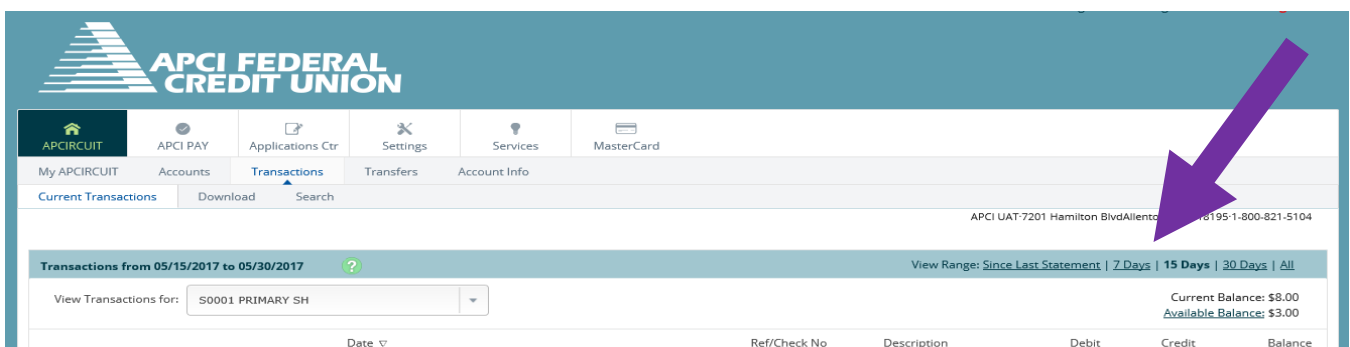


2. Click the “Accounts” tab followed by the account for which you would like to view the activities.



Deposit Accounts		Available	Balance	
<a href="#">S0001 PRIMARY SH</a>	Primary Share	\$3.00	\$8.00	Select Option
<a href="#">S0002 ALTERNATE</a>	Alternate Share 2	\$10.83	\$10.83	Select Option
<a href="#">S0003 ALTERNATE</a>	Alternate Share 3	\$3.67	\$3.67	Select Option
<a href="#">S0004 SHARE DRAF</a>	Share Draft Checking	\$3.50	\$3.50	Select Option

3. To change your transaction activity view, select the View Range option of your choice which includes:
  - a. Since last statement, 7 days, 15 days, 30 days or All.



View Range: [Since Last Statement](#) | [7 Days](#) | [15 Days](#) | [All](#)

**4. To search for a specific account transaction within your account activity:**

- a. Select the Search tab & enter your Search details.

The screenshot shows the APCI Federal Credit Union website interface. At the top, the logo and navigation menu are visible. The 'Search' tab is highlighted with a purple circle. Below the navigation, the 'Search Transactions' section is active. It features a dropdown menu for 'Search Transactions For' set to 'S0001 PRIMARY SH'. There are input fields for 'By Date' (From: 4/1/2017, To: 4/30/2017), 'By Amount' (Begin \$, End \$), and 'By Check #' (Start, End). Sorting options include 'Sort By' (Date) and 'Sort Order' (Descending/Ascending). View options include 'Debits and Credits' and checkboxes for 'Include Checks' and 'Inc'. A 'Search' button is located at the bottom right.

**5. To download your Account Information:**

- a. Select the Download tab and select from one of the following download format options
  - i. MS Money (OFX), Intuit Quicken (QFX), Personal Finance (QIF), Spreadsheet (CSV) or Word Processing (TXT).
    - 1. Please note, APCI FCU will only support the Intuit Quicken option.

The screenshot shows the APCI Federal Credit Union website interface. The 'Download' tab is highlighted with a purple circle. Below the navigation, the 'Download Transactions' section is active. It features a dropdown menu for 'Download Transactions for Account' set to 'S0001 PRIMARY SH'. There are dropdown menus for '\* Select Download Range' and '\* Select Download Format'. A 'Download' button is located at the bottom right. A note at the top right states '\* Indicates Required Field'.